

Positive Behavior Support Readiness Checklist

PBIS I *(Developing the School Wide System of PBIS)*

<input type="checkbox"/> Building principal attends an Administrators' Academy	Within 20 mos. prior to making application
<input type="checkbox"/> Building principal agrees to actively support and participate in PBIS activities <ul style="list-style-type: none"> • Principal will attend all trainings/LDI's as a member of the PBIS team • Principal will attend monthly meetings 90% of the time • Principal will allocate time of staff meeting agenda for PBIS information & updates • Principal will actively promote PBIS as a priority and integrate with other activities (i.e. school safety team, school improvement process, parent involvement, etc.) • Principal and team leader will attend two state advisory meetings per year 	
<input type="checkbox"/> School-wide discipline (i.e. behavior, school safety, school climate) is one of the top three goals in the school improvement plan.	
<input type="checkbox"/> Principal/building agrees to use SWIS as a data collection system for the school	
<input type="checkbox"/> Establish 80% staff commitment. Staff agrees to: <ul style="list-style-type: none"> • Provide input determining what our school's problems are and what our goals should be. • Make decisions about rules, expectations, and procedures in the common areas of the school as a school community • Follow through with all school-wide decisions, regardless of individual feelings for any particular decision • Commit to positive behavior support systems through PBIS IV – allowing performance toward our goal to determine future plans • Obtain staff input in the development of behavior definitions and Office Discipline Referral 	
<input type="checkbox"/> Identify team members and team leader (at least 6, but no more than 10) to attend PBIS I Training <ul style="list-style-type: none"> • Required Team composition <ul style="list-style-type: none"> ○ Principal/Assistant Principal ○ Counselor or Behavior Specialist ○ Special Education Teacher ○ General Education Teacher ○ Parent of a child with a disability ○ Parent of a child without a disability • Any other staff members interested <ul style="list-style-type: none"> ○ Specialists ○ School Improvement Team Members ○ Other teachers ○ Para Professionals 	
<input type="checkbox"/> PBIS Team commits to: Meet at least once a month during the school year to: <ul style="list-style-type: none"> • Elicit input from entire school staff regarding the development of school-wide PBIS plan • Analyze and problem-solve school-wide data. <input type="checkbox"/> Team also commits to: <ul style="list-style-type: none"> • Meet during July and August after receiving PBIS I training (as needed) • Attend Leadership Development Institute (LDI) in team of at least 4 (principal required to attend) 	
<input type="checkbox"/> Complete and submit PBIS I Application	
<input type="checkbox"/> Survey Monkey sent to principal for staff distribution	
<input type="checkbox"/> Notification by NDE of acceptance to attend PBIS I Training	
<input type="checkbox"/> Schedule to attend PBIS I Training (Team Chooses) 3 rd or 4 th Week of June <ul style="list-style-type: none"> • Teams finalized to attend training. Building principal attending with team must have completed PBIS Administrators' Academy. • All six required roles filled. 	